

Ordinance for the destruction of obsolete records

STATE OF WISCONSIN
Town of Oconto Falls
Oconto County

SECTION I-TITLE AND PURPOSE

This ordinance is entitled the Town of Oconto Falls Destruction of Obsolete Records Ordinance. The purpose of this ordinance is to provide the town officers of the Town of Oconto Falls with the authority to destroy certain obsolete public records in possession of the Town of Oconto Falls.

SECTION II-AUTHORITY

The Town Board of the Town of Oconto Falls Oconto County, Wisconsin, had the specific authority under s19.21 (4). Wis stats., to manage and destroy obsolete public records in possession of the Town of Oconto Falls.

SECTION III-ADOPTION OF ORDINANCE

This ordinance, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, authorizes the powers and establishes the duties of the town officers of the Town of Oconto Falls, Oconto County to manage and destroy obsolete public records in the possession of Town of Oconto Falls.

SECTION IV-FINANCIAL RECORDS, UTILITY RECORDS , OTHER RECORDS

The following Town of Oconto Falls town officers, pursuant to s 19.21 (5). Wis. stats., may destroy the financial records, utility records, of which they are the legal custodians and that are considered obsolete, after completion of any required audit by the Bureau of Municipal Audit or an auditor licensed under Chapter 442 of the Wisconsin Statutes, but not less than seven years after payment or receipt period has been fixed by the State Public Records pursuant to s. 16.61 (3) (e), and then after such shorter period:

All monthly bills should be keep for 7 years unless requirement is only 2 years.

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SECTION V-HISTORICAL SOCIETY NOTIFICATION

Prior to the destruction of any public record described in Sections IV, V, or VI. At least 60 days' notice in writing shall be given to the State Historical Society of Wisconsin.

The town clerk shall properly post or publish this ordinance as required under s.60.80. Wis. stats.

Adopted this 10th day of August, 2009

Chairman Alfred K. Kase
Supervisor I Galt Heltz
Supervisor II D. W. W. W.

Clerk Gwen Heltz

TRANSMISSION VERIFICATION REPORT

TIME : 02/12/2010 16:20
NAME : GWEN HOLTZ
FAX : 8487846
TEL : 9208482546

DATE, TIME	02/12 16:20
FAX NO./NAME	8483430
DURATION	00:00:15
PAGE(S)	01
RESULT	OK
MODE	STANDARD ECM

TOWN OF OCONTO FALLS

TWO ORDINANCES WERE ADOPTED AT THE FEBRUARY 8TH MEETING

1) PLEASE TAKE NOTICE that the TOWN OF OCONTO FALLS has adopted an ordinance restricting residency of sexual offenders in the Town of Oconto Falls, effective immediately. You may obtain a copy of the ordinance by contacting the Town Clerk.

2) PLEASE TAKE NOTICE that the TOWN OF OCONTO FALLS has adopted corrections and additions to the Subdivision Ordinance effective immediately. You may obtain a copy from the Clerk or Plan Commission Chairman.

Gwen Holtz Clerk

Main Identity

From: "Attorney" <attorney@ci.ocontofalls.wi.us>
To: <kdsinc@bayland.net>
Sent: Thursday, January 29, 2009 12:51 PM
Subject: sexual predator ordinance

Dale --

Don't forget that you have to do a posting/publication after passage of the ordinance.

Publication has changed recently. You don't have to publish the full text. You could do something like this:

PLEASE TAKE NOTICE that the TOWN OF OCONTO FALLS has adopted an ordinance restricting residency of sexual offenders in the Town of Oconto Falls, effective immediately. You may obtain a copy of the ordinance by contacting

/s/
Town Clerk